

07.01.21

Online Learning at Old Moat

Dear Parents/Carers,

You should by now have been contacted by email or telephone by your child's Class Teacher with details of how they can access the school's remote learning provision. From Monday 11th January we will be delivering daily "live" lessons where the Teacher will be broadcasting live for children to join in the learning.

How will we be delivering online learning?

The system we are using to deliver online learning is **Microsoft Teams**. Each child has been assigned an individual account (these details were shared with you by the Class Teacher this week). The children can complete their work and interact in a lesson from a PC, laptop, tablet or phone. All the apps are free to use online and the children's account also allows each family to download the desktop versions to their device.

How does it work?

The main app the children will use is called **Microsoft Teams**. It has two functions: An online video phone function where teachers can teach the children remotely and a portal where personalised work can be assigned, completed and marked. All the work will be set within Microsoft apps such as Word, OneNote, PowerPoint, Excel and Forms. The majority of pupils have had some initial experience of using the software within their Computing sessions which should make the process easier. However, parents should anticipate needing to support their child with logging in and navigating the software while children become more accustomed to doing this independently.

Executive Headteacher: Mrs J. Ashcroft

How will parents be supported?

Included in the email with this letter are two guides on how to use **Microsoft Teams** on a PC and mobile device. Staff will be available to support with initial teething problems via the main school number. You can also find information videos on the school blog to support parents and children. Please use this link to support you with logging in <https://www.oldmoat.manchester.sch.uk/blog/year-1/guide-to-logging-into-microsoft-teams-2687/>

Will the system look the same for all children?

Primarily, the Microsoft Teams system will be for children in Years 1 – 6, although we expect some year groups to supplement this with work posted on the blog. Pupils in Nursery and Reception will be assigned work via the Tapestry app and on the school blog but will also have some “live lessons” on Teams or Zoom.

Timetable for daily “live lessons” from Monday 11th January

Below is a timetable of the daily “live lessons”. **Please get your child to log into Microsoft Teams at the login time each day.**

	Y6	Y5	Y1	Y2	Y3	Y4	Nurs	Rec
Login	9.15am	9.45am	10.15am	10.30am	1.30pm	1.40pm	1.50pm	2.00pm
Live Lesson	9.30am	10am	10.30am	10.45am	1.45pm	1.50pm	2.00pm	2.10pm

It is a mammoth task to try to get pupils from all year groups into live lessons. Please be understanding if there are any technical hitches. We are here to try and help but we will be supporting many families simultaneously. If you have pupils in more than one year group (or school) and their lessons clash, you will be able to access the lesson for 24 hours following the initial broadcast.

We plan to add an additional daily “live” session for each year group starting on Monday 18th January. To support us with making this work as well as possible we will be circulating a short survey midway through next week and would appreciate your engagement with this.

If you require paper copies of work, please contact the school office every Friday at 12pm to arrange collection of the work on the following Monday morning from 10am.

We look forward to working with you to ensure that all of the children at Old Moat are fully supported to reach their full potential regardless of the barriers created due our current global situation.

Kind regards,

Mr C. Keeley

Assistant Head